

Atkins International Associates, Inc.

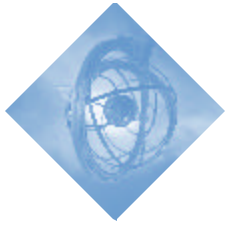
*Innovative
Services for
Global
Business*



*Services
Listing*

www.atkinsinternational.com





Atkins International Associates, Inc.

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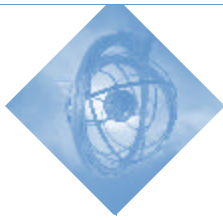
“Applicable and useful language programs—taught by experienced and energetic instructors. On Monday, I had class in Toronto and on Thursday, I had class in Monterrey. AIA understands the needs of today’s global manager.”

“AIA recognized that my family’s happiness with the move was essential for the success of our relocation. The support we received was priceless and unexpected.”



“AIA’s Global Manager Program helped me to refine my communication and management skills. The program not only improved my business English, but taught me how to be a leader across cultures.”





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Language Training Programs

Oral/Pronunciation Programs (all languages)
Writing Programs (all languages)
Business Language Programs
Presentation Programs
Children's Programs



Global Manager Programs

Business Culture & Environment
Changing Roles of Women in the Workplace
Communicating with Speakers of English as a Second Language
Conflict Management & Resolution
Managing Diverse Workplaces
Beyond Technical: Developing Cultural Competence
Hosting International Colleagues & Visitors
Executive Selection Programs



Cross-Cultural Training

Topical One Day Programs on Specific Countries/Cultures
Target County Business Culture Programs
Doing Business With.... (specific country)



Relocation Support Services

Welcome To... (Relocation Cross-Cultural Training)
Area Orientations
Business Environment Program (Relocation-related Business)
Going to School in... (Children's programs)

Diversity & Sensitivity Programs

Custom-designed programs for companies, schools, organizations



Translations & Interpretations

aiaTranslations is a leading global provider of specialized translation and interpretation services. For more information, visit www.aiaTranslations.com.

DO YOU NEED OUR SERVICES?

Non-Native English Speakers

We can work with your employee to help them improve their language skills.

Traveling for Business to China

We can help you get the most out of your trip with a one-day Working With China Program customized to your needs.

Family Relocating to Norway

We can provide two days of training: Welcome to Norway to prepare the family as a unit and Business Environment-Norway to prepare the employee.

Group Language Training

Small groups can meet in a group setting to study any language.

The Big Presentation

We can work with you on organization, pronunciation, body language.

Corporate Communication

Our business writing teachers can help you refine your email style.

Employee Training & Reviews

AIA interpreters can facilitate communication and development.

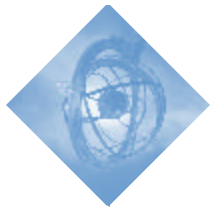
Immigration Documentation

AIA Translations can translate, certify and notarize all of your relocation-related documents.

The Relocated Family

Whether it is a tutor for your child or an area guide for your spouse, we can help!





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AIA's programs feature:

- Pre-Program Assessment Interviews
- Customized Program Design
- Professional trainers and instructors
- Traditional and non-traditional learning materials
- On-going evaluations and progress reports
- Professional billing and accounting
- Flexible schedules
- Global locations

For information, contact:

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Intensive Language Training

AIA hosts people from all over the world at our headquarters in Clinton, New Jersey for our Intensive Business English Program. This program is designed to quickly and cost-effectively improve a client's language and cross-cultural skills. Programs are 1-6 weeks in duration and involve 8 hours of language and culture study per day. For a sample outline and cost, please send an email to mary.rhodes@atkinsinternational.com.

In-House Language Support

AIA can place a professional language trainer at your site for several hours per week to provide on-going editorial and language support to your employees. This program can be customized.



AIA has launched a successful immersion-based, foreign language program for children. With sites currently in New Jersey teaching Spanish, French, Italian, Portuguese, German, Chinese and Japanese to children from 6 months of age through 9 years. For more information, check out our website at www.aiaWorldPlay.com.



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manage their expats
successfully...make sure
candidates have cross-
cultural skills to match
their technical
abilities...”



*The Right Way To Manage Expats, Black &
Gregersen, Harvard Business Review*